

**LOWER PERKIOMEN VALLEY REGIONAL SEWER AUTHORITY
MINUTES OF JUNE 12, 2014 MEETING**

A Regular Meeting of the Lower Perkiomen Valley Regional Sewer Authority was held on June 12, 2014, commencing at 6:00 PM at the Administration Building, Oaks, PA, with the following members present:

Terrie Stagliano	Paul Edwards	Paul Smith
Richard Kratz	Robert Fieo	Fred Walker

Also present: Barbara Cepko William Dingman Robert Brant
 Bob Kershner Cecile Daniel

I. CALL TO ORDER Ms. Stagliano called the meeting to order at 6:00 PM and announced that an executive session to discuss a personnel matter would be held after the meeting was adjourned.

II. MINUTES

Upon a motion by Mr. Fieo, seconded by Mr. Smith, the minutes of the Regular Meeting held May 8, 2014 were approved as presented.

III. REFINANCE OF PENNVEST NOTE

Lucien Calhoun and Jeff Calhoun of Calhoun Baker, presented financing options to redeem the 2006 Pennvest note, including a Delaware Valley Regional Finance Authority (DelVal) loan, a TD Bank loan and a bond issue. The DelVal option provides the highest gross and present value savings. DelVal recently amended its indenture to permit authorities to borrow without municipal guarantee. There are no restrictions on future borrowings. A borrowing for new money would be a separate loan for tax purposes. Lucien Calhoun recommended that an application be made to DelVal to refinance the Pennvest note. The deal can be closed within 30 days. The authorization to move forward would be made at a future meeting via resolution of the board.

Upon a motion by Mr. Walker, seconded by Mr. Fieo and unanimously adopted, it was:

RESOLVED: That Calhoun Baker, as LPVRSAs Financial Advisor, is authorized to submit an application to DelVal on behalf of LPVRSAs.

IV. PUBLIC COMMENTS:

Cathy Beyer, Arcola Road, commented that CHRS completed one archaeological pit and did not find artifacts. She also commented on the historic significance of the stone wall on her property. She objects to the alignment of the interceptor and the money and time being spent.

Ron Beyer, Arcola Road, requested that the ruts on his property from the archaeological dig be restored with top soil and seeded.

Mary Kaczor, Arcola Road, voiced her opposition to taking private property, disrupting a neighborhood and spending money on a Phase 3 archaeological survey when there is already a viable alternative.

V. REPORTS OF PROFESSIONAL STAFF

Written reports were submitted as following:

1) **Manager** – Barbara Cepko reported that Trappe Borough will respond to the suspension of the area/velocity meters after their July 1 meeting. The price reduction by Synagro to haul and dispose of Class A Biosolids will be between \$2.00 and \$3.50 per ton. Synagro feels that LPVRS is already producing Class A material. A meeting will be set up with Diane Garvey of Garvey Resources.

Ms. Cepko reported that two (2) additional buildings are being proposed for Shannondell – Residential Building #10 and The Meadows 2.

2) **Treasurer** - Fred Walker

3) **Authority Engineer** – William Dingman reported that CHRS will complete the archaeological studies next week. The coating of the disinfection tanks will begin on July 1. A meeting was held with Skippack Township regarding their Act 537 plan and the prison.

CHRS prepared the Comprehensive Report of the archaeological surveys for all section of interceptor with the exception of the area between the Arcola Road bridge and the Skippack Creek. The report needs to be submitted to PHMC in response to their September 2013 request.

Mr. Fieo asked when the recalculation of the tapping fee must be completed. The fee must be recalculated in 2018. Mr. Brant will look into the feasibility of obtaining an extension through legislation.

4) **Plant Operations** – Bob Kershner

5) **Solicitor** – Robert Brant

V. RESOLUTIONS AND DISCUSSIONS:

Upon a motion by Mr. Edwards, seconded by Mr. Fieo and unanimously adopted, it was:

RESERVED: That Mr. Dingman is authorized to submit the Comprehensive Report of Archaeological Surveys as prepared by CHRS to the PA Historical Museum Commission.

Upon a motion by Mr. Fieo, seconded by Mr. Kratz and unanimously adopted, it was:

RESOLVED: That Capacity Rights Agreements for 4 EDUs are hereby approved with approval of the Pizzi agreement contingent upon the receipt of the signed agreement and fee.

(List Attached)

Upon a motion by Mr. Fieo, seconded by Mr. Smith, and unanimously adopted, it was:

RESOLVED: That the Financial Statements as presented by the Manager for April 30, 2014 are hereby approved.

Upon a motion by Mr. Smith, seconded by Mr. Kratz, and unanimously adopted, it was:

RESOLVED: That Resolution 2014-01 for the submission of an application for a Sewage Facilities Program Grant for Act 537 Plan Update is hereby approved.

(Text Attached)

The Board discussed the PLGIT P-Card program and decided not to participate.
The Lanier black and white copier will be sold on Municibid with no minimum bid required.

Upon a motion by Mr. Walker, seconded by Mr. Smith and unanimously adopted, it was:
RESOLVED: That a TD Bank credit card with a limit of \$5,000 is authorized for
J. Robert Kershner.

Upon a motion by Mr. Fieo, seconded by Mr. Smith and unanimously adopted, it was:
RESOLVED: The July 10, 2014 meeting is hereby rescheduled to July 17, 2014
at 5:00 PM and the August 14, 2014 meeting is hereby canceled.
The Manager is authorized to advertise the schedule changes.

Upon a motion by Mr. Walker, seconded by Mr. Kratz and unanimously adopted, it was:
RESOLVED: That Barbara Cepko and Jennifer Sautter are authorized to attend
the PMAA conference from August 24 to August 26, 2014.

Upon a motion by Mr. Walker, seconded by Mr. Kratz and unanimously adopted, it was:
RESOLVED: That the bills listed on Treasurer's Report 06-2014 are hereby approved
for payment.

Mr. Kratz understands that the state may be looking to connect the old Graterford prison to
public sewer. Mr. Dingman said that this was discussed at the last meeting with Skippack but
there is nothing specific as to when this will happen. Capacity will have to be purchased by the
state before any facilities are connected to public sewer.

Mr. Walker asked why Skippack doesn't increase their Act 537 capacity now. Mr. Dingman
believes that Skippack had discussions with DEP as to how to complete their plan. They are
currently looking to move their current capacity around within the township.

The meeting was adjourned at 6:54 PM.

Respectfully submitted,

Richard Kratz, Secretary

MANAGER'S REPORT

June 2014

Barbara Ann Cepko, Manager

ACTION ITEMS:

- a) Capacity Rights Agreements – Two (2) EDUs (motion to approve)
- b) Finance Reports, April 30, 2014 (motion to approve)
- c) PA Sewage Facilities Planning Grants for \$100,000 to be used for Act 537 Planning, Resolution No. 2014-01 (motion to approve)
- d) August Meeting Cancellation

OTHER BUSINESS:

Class A Biosolids – Synagro is still working on a price for hauling and disposal of Class A biosolids under the current contract. Once a price is received, a meeting will be held with Garvey Resources.

Tim Krise Property, Rahns Road – The forms to return base capacity allocation and a new capacity rights agreement were forwarded to Mr. Krise. Perkiomen Township must approve prior to LPVRSa approving same.

Bursich Files – additional files were picked up at the Bursich office on May 27, 2014. Barb and Jennifer will review the contents and catalog same.

Area/Velocity Meter Suspension – Skippack Township, Collegeville Borough, CTMA and Upper Providence Township have responded that they agree with the suspension of the operation of the meter in their municipality. Trappe Borough has not yet responded.

Skippack Township, Act 537 Plan – I attended a meeting at Skippack Township with Bob Brant and Bill Dingman on May 29, 2014. An additional meeting is scheduled for June 6, 2014.

PLGIT P-Card (Master Card) – A vendor check indicates that LPVRSa may be able to earn about \$1,000 cash back from participating in the P-card program. Our current credit card does not have a cash back benefit. If the board approves participation in the P-card program, the master card agreement will be sent to Bob Brant for review. Currently, Bill Roshong and Barb Cepko have credit cards. Under the P-Card program, cards would be issued to Bill Roshong, Barb Cepko, Bob Kershner and Jennifer Sautter. Barb and Jennifer would serve as administrators in order to pay bills using the credit card. A limit would be assigned to each card but can be changed as more vendors accept the card. No cash advances would be permitted on any cards.

Manager's Report June 2014 (continued)

Sale of Lanier Copier on Municibid – Our copier vendor estimates the value of the LD425B Lanier black and white copier at \$500. What is the minimum value the board will accept for the copier on municibid?

PMMA Annual Conference – Jennifer Sautter and Barb Cepko will attend the conference in Hershey in August.

**LPVRS
CAPACITY RIGHTS AGREEMENTS
FOR REVIEW/APPROVAL
June 12, 2014**

<u>Municipality</u>	<u># of EDU's</u>	<u>Total Amount Paid</u>
<u>Upper Providence Township</u>		
Krasley 80 N. Township Line Road Parcel #61-00-05014-30-7 Application #2014-UP-006	1	\$4,800.00
Pizzi 413 8 th Avenue Parcel #61-00-01707-10-4 Application #2014-UP-007	1	\$4,800.00
<u>Lower Providence Township</u>		
O'Neill 1404 Gertrude Avenue Parcel #43-00-05497-00-4 Application #2014-LP-001	1	\$4,800.00
<u>Skippack Township</u>		
Fornal 517 Heiser Road Parcel #51-00-01984-01-7 Application #2014-SK-002	1	\$4,800.00
<hr/> TOTAL	<hr/> 4	<hr/> \$19,200.00

**LPVRS Engineer's Report
June 2014 Meeting (Revised June 12, 2014)
(April 29, 2014 to June 3, 2014)**

I. AUTHORITY BUSINESS

A. Middle Interceptor

1. Act 537 - DEP issued a Nov. 17, 2011 letter to member municipalities requiring revised Act 537 planning. LPVRS provided direction on selected alternative. PAFBC and PHMC (Partial) required additional studies have been completed and comments have been received from the agencies. Required PHMC study (2nd part) in process by CHRS. Public comments and municipal planning commission comments will be solicited on report. After receipt of comments final report will be prepared for municipal action.
2. Upper Middle Interceptor Permits - NPDES issued 9/9/13. Joint permit and DEP Part 2 Water Quality permit application submission made to agencies. PHMC September 26, 2013 letter requested additional information. CHRS completed the additional work and report submitted to agencies. Bursich completed final design G&A authorized to review interconnections. PADOT and Township roadway access permits in process. ACOE 12/3/13 email comments requested updated waters/wetland delineation report, ACOE/PADEP field review completed April 7, 2014. Revised wetland survey delineation sent to Bursich for them to add to the design plans.
3. Upper Middle Interceptor Easements - Easements to be obtained include County (Meeting held & info provided), Pfizer (Meeting held & info in process), and Gorski and Stiefel access/construction easements.

B. Miscellaneous

1. JP Smith Contractors, Inc disinfection tank coatings preconstruction meeting scheduled for June 6.
2. Prison sewer service – met with Skippack Twp in regards to Act 537 Plan.
3. NPDES permit renewal submitted, DEP review schedule is late 2014.
4. Bi-monthly representative flow report issued without flo-tote data.
5. Draft headworks study approved by EPA, finalizing report. Arsenic limit slightly lower all others no change.
6. Sludge day tank investigation structural investigation in process.
7. Class A sludge investigation coordination in process.
8. Comprehensive archaeological report dated April 2014 for the PCI was completed by CHRS. The report should be submitted to PHMC per their September 26, 2013 letter request.

TO: LPVRS Board Members
FROM: William Roshong, Plant Superintendent
Date: June 5, 2014
RE: Monthly Operations Report for May 2014

- I. The Oaks Plant had one violation for the month of May 2014. During heavy rains (5") and flooding on April 30/May 1, the plant was pumping 50 million gallons through the treatment tanks causing solids loss. The violation will be for total suspended solids, maximum weekly average, pounds per day.

II. Activities and Improvements

PADEP conducted the plants annual inspection on 5/15/2014, as of yet we have not received the final report, all indications were there were no inspection violations noted, report will be forwarded to all concerned when received.

III. Industrial Pretreatment Issues

Industrial sampling of IPP customers for 2014 is in progress

IV. Monthly and YTD Plant Flow Information
(Plant Effluent)

May 2014 Average Monthly Flow	11.49	MGD
May 2014 Minimum Daily Flow	7.12	MGD
May 2014 Maximum Daily Flow	37.17	MGD
Average Daily Flow YTD 2014	10.69	MGD