

LOWER PERKIOMEN VALLEY REGIONAL SEWER AUTHORITY MINUTES OF MARCH 13, 2014 MEETING

A Regular Meeting of the Lower Perkiomen Valley Regional Sewer Authority was held on March 13, 2014, commencing at 6:09 PM at the Administration Building, Oaks, PA, with the following members present:

Terrie Stagliano	Paul Edwards	Paul Smith
Richard Kratz	Robert Fieo	

Also present:	Barbara Cepko	Robert Brant	William Dingman
	William Roshong	Bob Kershner	Cecile Daniel

I. CALL TO ORDER Ms. Stagliano called the meeting to order at 6:09 PM and announced that an executive session was held from 5:50 PM to 6:09 PM to discuss legal and personnel matters.

II. MINUTES

Upon a motion by Mr. Kratz, seconded by Mr. Fieo, the minutes of the Regular Meeting held February 26, 2014 were approved as presented.

III. PUBLIC COMMENTS: None

IV. REPORTS OF PROFESSIONAL STAFF

Written reports (attached) were submitted as following:

1) **Manager** – Barbara Cepko reported on the status of a return of capacity requested by Timothy Krise, 100 Rahns Road (former Techalloy property). Perkiomen Township agrees with the analysis based on water records that shows the property needs to retain 1400 gpd. If Mr. Krise agrees to the new base capacity allocation, Attorney Brant will prepare a release for signature. It was suggested that a new Capacity Rights Agreement be used to document and establish the new base allocation for all properties where capacity is returned.

Ms. Cepko provided the board with a copy of a letter from Mike Nolan, Providence Corporate Center, requesting that EDUs purchased in 1994 at 275 gallons per day be converted to a higher number of EDUs at 200 gallons per day for use at the Madison at Providence apartment complex. Mr. Brant suggested that Mr. Dingman perform an objective analysis on the request and that a response could be handled administratively by Ms. Cepko after a poll of the board.

2) **Treasurer** - Paul Smith, Assistant Treasurer

3) **Authority Engineer** – William Dingman summarized the 2013 Chapter 94 Report for the board. Mr. Dingman completed the annual representative metering report that indicates that none of the municipalities have exceeded their allotted capacity. An update on the Act 537

progress was not prepared this month. The solicitor is still working on unresolved access issues. Seth Bacon has completed the wetlands delineation work. Some calculations need to be made and resubmitted to the Army Corps for the upper Middle Interceptor permit. The Army Corps still needs to inspect the delineated wetlands areas.

- 4) **Plant Operations** – William Roshong recommend an increase for Royce Brenner.
- 5) **Solicitor** – Robert Brant

V. RESOLUTIONS AND DISCUSSIONS:

Upon a motion by Mr. Fieo, seconded by Mr. Smith and unanimously adopted, it was:
RESOLVED: That a Capacity Rights Agreement for one (1) is hereby approved.

(List Attached)

Upon a motion by Mr. Fieo, seconded by Mr. Smith and unanimously adopted, it was:
RESOLVED: That the Chapter 94 Consistency Letter for Madison at Providence, Phase I, for 240 apartments, maintenance building and clubhouse for a total of 242 EDUs is hereby released for submission to the PA DEP.

Upon a motion by Mr. Smith, seconded by Mr. Fieo, and unanimously adopted it was:
RESOLVED: That the Financial Statements as presented by the Manager for January 31, 2014 are hereby approved, subject to audit.

Upon a motion by Mr. Fieo, seconded by Mr. Edwards, and unanimously adopted, it was:
RESOLVED: That the Chapter 94 Report for the year 2013 is hereby authorized to be submitted to the PA DEP by the deadline of March 31, 2014.

Upon a motion by Mr. Smith, seconded by Mr. Fieo and unanimously adopted, it was:
RESOLVED: That the Manager is authorized to bid the polymer supply for a two-year period beginning July 1, 2014.

Upon a motion by Mr. Smith, seconded by Mr. Kratz and unanimously adopted, it was:
RESOLVED: That the bills listed on Treasurer's Report 03-2014 are hereby approved for payment.

Upon a motion by Mr. Fieo, seconded by Mr. Smith and unanimously adopted, it was:
RESOLVED: That Royce Brenner's hourly wage will increase from \$17.00 to \$19.00 effective March 17, 2014.

The meeting was adjourned at 6:26 PM.

Respectfully submitted,

Richard Kratz, Secretary

MANAGER'S REPORT

March 2014

Barbara Ann Cepko, Manager

ACTION ITEMS:

- a) Capacity Rights Agreements – One (1) EDU (Motion to approve)
- b) Finance Reports, January 31, 2013 (Motion to approve)
- c) Chapter 94 Report for 2013 due to the PA DEP by March 31, 2014 (Motion to authorize submission)
- d) Polymer supply contract expires July 31, 2014 (motion to bid polymer supply for 2-year period)

OTHER BUSINESS:

Skippack Act 537 Special Study – Ted Locker requested a staff meeting on Tuesday, March 14, 2014 to discuss Skippack's Act 537 special study. Skippack will be submitting a memo to LPVRSa relative to peak flows and the capacity agreement between LPVRSa, Skippack and the Graterford prison.

LPTSA Treatment Charge Matter – Bill Dingman and Barb Cepko met with Attorney Dunbar on March 7, 2014 to answer additional interrogatories received from Attorney Brennan. Depositions are scheduled for early May.

Montgomery County, Easements for upper Middle Interceptor – draft being prepared by Wendy McKenna.

Enernoc Agreement – being reviewed by Blake Dunbar.

Refinance of Pennvest Loan – on hold.

Synagro – Class A sludge still being pursued.

Right To Know Request – Attorney Brennan has requested a review of the LPVRSa minutes beginning with the year 2002. He will complete his review of the minutes on March 11, 2014.

IPP Program Charges – have been billed to the IPP Users. The total billed was \$25,483.79.

**LPVRS
CAPACITY RIGHTS AGREEMENTS
FOR REVIEW/APPROVAL
March 13, 2014**

<u>Skippack Township</u>	<u># of EDU's</u>	<u>Total Amount Paid</u>
Gerald & Catherine Hoffman 4183 Creek Road Parcel #51-00-01096-00-5 Application #2014-SK-001	1	\$4,800.00
<hr/> TOTAL	<hr/> 1	<hr/> \$4,800.00

**LPVRS Engineer's Report
March 2014 Meeting
(February 7, 2013 to March 7, 2014)**

I. AUTHORITY BUSINESS

A. Middle Interceptor

1. Act 537 - DEP issued a Nov. 17, 2011 letter to member municipalities requiring revised Act 537 planning. LPVRS provided direction on selected alternative and the report is in process. PAFBC and PHMC (Partial) required additional studies have been completed and comments have been received from the agencies. Private property access for completion of PHMC study in process. Public comments and municipal planning commission comments will be solicited on report. After receipt of comments final report will be prepared for municipal action. A separate status report will be issued and presented at LPVRS meeting.
2. Upper Middle Interceptor Permits - NPDES issued 9/9/13. Joint permit and DEP Part 2 Water Quality permit application submission made to agencies. PHMC September 26, 2013 letter requested additional information. CHRS completed the additional work and report submitted to agencies. Bursich completed final design G&A authorized to review interconnections. PADOT and Township roadway access permits in process. ACOE 12/3/13 email comments requested updated wetland delineation for ACOE field verification along with clarification information. Waters/wetland delineation and report in process.
3. Upper Middle Interceptor Easements - Easements to be obtained include County (Meeting held & info provided), Pfizer (Meeting held & info in process), and Gorski and Stiefel access/construction easements.

B. Miscellaneous

1. Bids due April 3, 2014 for disinfection tank concrete surfaces.
2. Prison sewer service assistance meeting with Skippack Twp to discuss Act 537 Plan.
3. NPDES permit renewal submitted, DEP review schedule is late 2014.
4. Annual Representative Flow and Chap 94 Report on-going.
5. Headworks study on-going.
6. Sludge day tank investigation on-going.

TO: LPVRS Board Members
FROM: William Roshong, Plant Superintendent
Date: March 3, 2014
RE: Monthly Operations Report for February 2014

I. The Oaks Plant had no violations for the month of February 2014.

II. Activities and Improvements

SARA Title III annual chemicals report filed with the state
Sludge 503 annual report filed with USEPA.
Sludge 503 annual field spreading report filed with PADEP.

III. Industrial Pretreatment Issues

No Report

IV. Monthly and YTD Plant Flow Information
(Plant Effluent)

January 2014 Average Monthly Flow	12.46	MGD
January 2014 Minimum Daily Flow	6.38	MGD
January 2014 Maximum Daily Flow	28.11	MGD
Average Daily Flow YTD 2014	10.86	MGD