

**LOWER PERKIOMEN VALLEY REGIONAL SEWER AUTHORITY
MINUTES OF MAY 8, 2014 MEETING**

A Regular Meeting of the Lower Perkiomen Valley Regional Sewer Authority was held on May 8, 2014, commencing at 6:00 PM at the Administration Building, Oaks, PA, with the following members present:

Terrie Stagliano	Paul Edwards	Paul Smith
Richard Kratz	Robert Fieo	Fred Walker

Also present:	Barbara Cepko	William Dingman	William Roshong
	Robert Brant	Bob Kershner	Cecile Daniel

I. CALL TO ORDER Ms. Stagliano called the meeting to order at 6:00 PM and announced that an executive session to discuss a personnel matter would be held after the meeting was adjourned.

II. MINUTES

Upon a motion by Mr. Fieo, seconded by Mr. Smith, the minutes of the Regular Meeting held April 10, 2014 were approved as presented, with Mr. Walker abstaining.

III. PUBLIC COMMENTS:

Cathy Beyer, Arcola Road, commented on the spending of money to change the location of the middle interceptor when there is already an approved location.

IV. REPORTS OF PROFESSIONAL STAFF

Written reports (attached) were submitted as following:

1) **Manager** – Barbara Cepko reported that both Lower Providence and Lower Providence Township Sewer Authority responded that they favor the suspension of the flo-tote meters in their township. A letter was received from Perkiomen Township objecting to the suspension of the area/velocity meter as it violates the intent of the Representative Metering Agreement. Ms. Stagliano reported that Collegeville Borough agrees with the suspension. Mr. Fieo questioned if the use of the flo-totes can be suspended if one municipality disagrees. Mr. Brant will look at it.

Ms. Cepko reported that letters were sent to the local municipalities/authorities with respect to the sharing of I/I program ordinances. No responses were received as of today.

2) **Treasurer** - Fred Walker

3) **Authority Engineer** – William Dingman reported that the upper middle interceptor permit application will be ready for resubmission shortly. The Representative Metering Reports for January and February without the flo-tote metering results. Act 537 Planning Update Report #19 was presented to the board. Mr. Brant is working with Attorney Ozorowski to secure access to

the Beyer and Kaczor properties so that CHRS can complete the archaeological study. Once access is secured, Ms. Cepko will notify the property owners of the approximate date of the study. Mr. Dingman is hoping for the week of May 19th.

4) **Plant Operations** – William Roshong discussed the high flows during the heavy rain on May 1, 2014.

5) **Solicitor** – Robert Brant

V. RESOLUTIONS AND DISCUSSIONS:

Upon a motion by Mr. Smith, seconded by Mr. Kratz and unanimously adopted, it was:

RESOLVED: That Capacity Rights Agreements for 212 EDUs are hereby approved contingent upon receipt of payment of all fees.

(List Attached)

Upon a motion by Mr. Fieo, seconded by Mr. Smith, and unanimously adopted it was:

RESOLVED: That the transfer of 31 EDUs from Providence Corporate Center to Madison at Providence is hereby approved.

Upon a motion by Mr. Kratz, seconded by Mr. Fieo, and unanimously adopted, it was:

RESOLVED: That the Financial Statements as presented by the Manager for March 31, 2014 are hereby approved.

Upon a motion by Mr. Fieo, seconded by Mr. Edwards, and unanimously adopted, it was:

RESOLVED: That all Industrial Pretreatment Permits with an expiration date of May 31, 2014 are hereby extended to December 31, 2014.

Upon a motion by Mr. Edwards, seconded by Mr. Smith and unanimously adopted, it was:

RESOLVED: That the Manager is authorized to apply for a Sewage Facilities Grant for Act 537 planning.

Upon a motion by Mr. Fieo, seconded by Mr. Walker and unanimously adopted, it was:

RESOLVED: That the officers are authorized to execute the 3-year agreement with Energy Curtailment Specialists for the Demand Response Program.

Upon a motion by Mr. Fieo, seconded by Mr. Walker and unanimously adopted, it was:

RESOLVED: That the officers are authorized to execute the 3-year agreement with Constellation Energy for the Peak Response Program.

Upon a motion by Mr. Walker, seconded by Mr. Smith and unanimously adopted, it was:

RESOLVED: That Garvey Resources proposal for Task I in the amount of \$1,000.00 is hereby accepted.

Upon a motion by Mr. Fieo, seconded by Mr. Edwards and unanimously adopted, it was:

RESOLVED: That the proposal from Jastrzebski Engineering in the amount of \$34,800 for the sludge day tank evaluation is hereby accepted.

Upon a motion by Mr. Walker, seconded by Mr. Smith and unanimously adopted, it was:

RESOLVED: That the bills listed on Treasurer's Report 05-2014 are hereby approved for payment.

The meeting was adjourned at 6:26 PM.

Respectfully submitted,

Richard Kratz, Secretary

MANAGER'S REPORT

May 2014

Barbara Ann Cepko, Manager

ACTION ITEMS:

- a) Capacity Rights Agreements – 212 EDUs (motion to approve)
- b) Finance Reports, March 31, 2014 (motion to approve)
- c) Several IPP Permits expire on May 31, 2014. It is expected that the NPDES permit will not be received until after the permits expire. The limits in the new NPDES Permit will be needed to calculate the local limits applicable to all IPP users. It is recommended that the IPP permits be extended to December 31, 2014.

Permit No. C04 Accellent Endoscopy

Permit No. C05 ADS/Transicoil

Permit No. S04 Allen-Bradley Co, LLC

Permit No. M03 Graphics Packaging International

Permit No. S01 Smith Kline Beecham Research Co.

Permit No. S02 Wyeth Pharmaceuticals

(motion to extend permits to December 31, 2014 and notify permittees)

- d) PA Sewage Facilities Planning Grants for up to \$100,000 are now available as a result of the Marcellus Legacy Fund. Fifty percent (50%) of the costs incurred for the Act 537 planning update are eligible. The deadline to apply is July 21, 2014. The official resolution as included in the grant guidelines requires the amount of grant requested, and the names of the two person delegated to execute all documents and grant agreements. The official resolution can be adopted at the June meeting. (motion to authorize manager to proceed with grant application)
- e) Demand Response Program – Energy Curtailment Specialists (ECS) has submitted a proposal for the demand response program for 3 years. The revenues under the proposal are based on 80% of the PJM payments vs 40% under the Enernoc proposal. The references provided by ECS were excellent. Attorney Dunbar reviewed the proposals. (motion to accept ECS proposal)
- f) Peak Response Program – Constellation has submitted a proposal for participation in the peak response program. LPVRS can participate in both the demand response and peak response programs. The peak response program is completely voluntary and there are no costs or penalties for nonresponse under this program. (motion to accept proposal)
- g) Skippack Township Request for Interpretation of Sewer Service Agreement

OTHER BUSINESS:

Class A Biosolids - Proposals to evaluate and prepare the permit application for Exceptional Quality Biosolids have been received from Materials Matters and Garvey Resources as follows (see attached proposals):

- h) Materials Matters, Inc., Phase I \$6,300, Phase II \$6,400
- i) Garvey Resources, Task I \$1,000, Task II \$3,775

Jastrzebski Engineers, Inc. – submitted a proposal to evaluate the sludge day tank. The amount is \$34,800.00. The proposal will be evaluated by Bill Dingman.

Other Grant Programs – I spoke to our contact at DCED about grant funds that are available to our county from casino funds. There is a total of \$3,000,000 available with a maximum grant of \$200,000. The grants are highly competitive, same as the PennWorks grants, are tied to economic development/job creation. We would not be eligible for this grant. The PA Small Water and Sewer project grants are available for small projects that will improve public water supply and sanitary sewer systems. The projects have to cost between \$50,000 and \$150,000. Again, only \$3,000,000 is available state-wide with applications due May 16, 2014. We currently don't have a project that fits the criteria. Bill Roshong will look at possible plant projects that may be eligible in the next application cycle.

Refinance of Pennvest Loan – on hold.

Tim Krise Property, Rahns Road – Wendy McKenna has prepared the release form. I will forward the form and information on completing all forms to Mr. Krise.

LPTSA Treatment Charge Dispute – I have been working with Blake Dunbar and Bill Dingman on this matter.

Bursich Files – will be picked up on Tuesday, May 6, 2014. There are other miscellaneous files stored at Iron Mountain. LPVRSa will be responsible for paying the cost to have Iron Mountain pull the files and deliver them to Bursich.

**LPVRS
CAPACITY RIGHTS AGREEMENTS
FOR REVIEW/APPROVAL
May 8, 2014**

<u>Municipality</u>	<u># of EDU's</u>	<u>Total Amount Paid</u>
Upper Providence Township		
Lyle 469 Fruitfarm Road Parcel #61-00-01906-00-4 Application #2014-UP-004	1	\$4,800.00
 Madison @ Prov. Phase I Campus Drive Parcel #61-00-01009-00-1 Application #2014-UP-005	 211	 \$1,012,800.00
<hr/> TOTAL	<hr/> 212	<hr/> \$1,017,600.00

**LPVRS Engineer's Report
May 2014 Meeting
(April 5, 2013 to April 28, 2014)**

I. AUTHORITY BUSINESS

A. Middle Interceptor

1. Act 537 - DEP issued a Nov. 17, 2011 letter to member municipalities requiring revised Act 537 planning. LPVRS provided direction on selected alternative and the report is in process. PAFBC and PHMC (Partial) required additional studies have been completed and comments have been received from the agencies. Private property access for completion of PHMC study in process. Public comments and municipal planning commission comments will be solicited on report. After receipt of comments final report will be prepared for municipal action.
2. Upper Middle Interceptor Permits - NPDES issued 9/9/13. Joint permit and DEP Part 2 Water Quality permit application submission made to agencies. PHMC September 26, 2013 letter requested additional information. CHRS completed the additional work and report submitted to agencies. Bursich completed final design G&A authorized to review interconnections. PADOT and Township roadway access permits in process. ACOE 12/3/13 email comments requested updated waters/wetland delineation report with ACOE/PADEP field review completed April 7, 2014. Revised wetland survey delineation in process.
3. Upper Middle Interceptor Easements - Easements to be obtained include County (Meeting held & info provided), Pfizer (Meeting held & info in process), and Gorski and Stiefel access/construction easements.

B. Miscellaneous

1. JP Smith Contractors, Inc awarded disinfection tank coatings contract in the amount of \$188,760. Contract administration in process.
2. Prison sewer service – awaiting Skippack Twp Act 537 Plan.
3. NPDES permit renewal submitted, DEP review schedule is late 2014.
4. Bi-monthly representative flow report issued without flo-tote data.
5. Headworks study on-going.
6. Sludge day tank investigation structural field meeting. First phase proposal for detail investigation in process.
7. Class A sludge investigation coordination in process.

TO: LPVRS Board Members
FROM: William Roshong, Plant Superintendent
Date: May 1, 2014
RE: Monthly Operations Report for April 2014

I. The Oaks Plant had no violations for the month of April 2014.

II. Activities and Improvements

No Report

III. Industrial Pretreatment Issues

No Report

IV. Monthly and YTD Plant Flow Information
(Plant Effluent)

April 2014 Average Monthly Flow	10.33	MGD
April 2014 Minimum Daily Flow	7.04	MGD
April 2014 Maximum Daily Flow	21.22	MGD
Average Daily Flow YTD 2014	10.50	MGD