

**LOWER PERKIOMEN VALLEY REGIONAL SEWER AUTHORITY
MINUTES OF OCTOBER 9, 2014 MEETING**

A Regular Meeting of the Lower Perkiomen Valley Regional Sewer Authority was held on October 9, 2014, commencing at 6:00 PM at the Administration Building, Oaks, PA, with the following members present:

Terrie Stagliano	Paul Smith	Paul Edwards
Richard Kratz	Robert Fieo	

Also present: Barbara Cepko William Dingman Robert Brant
William Roshong Robert Kershner Cecile Daniel

I. CALL TO ORDER Ms. Stagliano called the meeting to order at 6:00 PM and announced that executive session to discuss a matter of litigation and a personnel matter will be held after the meeting is adjourned.

II. MINUTES

Upon a motion by Mr. Smith, seconded by Mr. Fieo, the minutes of the Regular Meeting held September 11, 2014 were approved as presented.

III. PUBLIC COMMENTS:

Attorney Michael Clement and Township Manager Ted Locker of Skippack Township were present to discuss an agreement between Skippack and LPVRSa relative to the flows and fees for the Graterford Prison connection. LPVRSa will be paid for 2,093 EDUs at \$4800 each. Skippack has waived their fees to the prison. However, if the prison exceeds the capacity that is purchased, the prison will pay for the excess gallons to both LPVRSa and Skippack. Skippack has been attempting to get an agreement in place with the Department of Corrections (DOC) in an effort to prevent a package plant from being considered an option. This would not benefit Skippack or the region. Mr. Dingman prepared an analysis of the agreement for the board.

Mr. Dingman discussed his review of the Capacity Allocation Program Guidelines (CAPG) relative to all non-residential flows and found that an amendment was needed to the section on Annual Review of Flows in the Policy on Billing of User Fees. Mr. Dingman recommended that the board take action on the amendment, which is needed regardless of the agreement with Skippack. However, the amended CAPG will become an exhibit to the Skippack agreement.

After much discussion, Mr. Kratz requested 7 to 10 days to enable the Perkiomen Township engineer to review the agreement before a vote on the approval of the agreement is taken by LPVRSa and that a special meeting be called to take action. Mr. Brant indicated that it is an agreement between LPVRSa and Skippack and LPVRSa's engineer has reviewed the agreement. Mr. Clement indicated that the DEP engineer is in agreement with it. Mr. Smith asked for a vote to be taken now. (see Resolutions and Discussions)

III. PUBLIC COMMENTS (continued):

Catherine Beyer, Arcola Road, commented on middle interceptor issues.

Ron Beyer, Arcola Road, commented on EDUs that the prison would use in the plant.

IV. REPORTS OF PROFESSIONAL STAFF

Written reports were submitted by staff members with additional discussion as follows:

1) **Manager** – Barbara Cepko reported that Audubon Land Development submitted the executed Capacity Rights Agreement and check in the amount of \$753,600 for the 157 EDUS for Meadows Two. She also reported conversing with Don Neilson and John Neilson about securing the LPVRS property on River Road with bollards to prevent dumping. They agreed to securing the road and removing any items that are dumped on LPVRS property. Ms. Cepko and Mr. Roshong will meet with Don Neilson to let him know what the board wants.

2) **Asst. Treasurer** - Paul Smith

3) **Authority Engineer** – William Dingman presented the Act 537 Plan Progress Report #23.

PHMC is still reviewing a draft work plan with a reduced scope for the Phase III archaeological survey for the middle interceptor. The cost for the survey would be around \$300,000 instead of \$1.2 million.

The structural engineering report for the sludge day tank indicates that the tank is sound. In order to determine the method of repair, the tank will have to be taken out of service and cleaned for inspection.

Mr. Dingman reviewed the claims adjustor's report for the utility water leak repair and found several cost related to the subgrade for the paving repair. Ms. Cepko submitted a letter contesting the payment amount and is awaiting a response.

4) **Plant Operations** – William Roshong

5) **Solicitor** – Robert Brant

V. RESOLUTIONS AND DISCUSSIONS:

Upon a motion by Mr. Edwards, seconded by Mr. Fieo and adopted by the majority vote of the Board, it was:

RESOLVED: That the Policy on Billing of User Fees, section on Annual Review Of Flows included as part of the Capacity Allocation Program Guidelines, is hereby amended.

4 – Aye

1 – No (Kratz)

(TEXT ATTACHED)

Upon a motion by Mr. Smith, seconded by Mr. Fieo and adopted by the majority vote of the Board, it was:

RESOLVED: That the Officers are authorized to execute the Bulk Allocation for Special

Need Sanitary Sewer Agreement with Skippack Township for the Graterford Prison capacity.

4 – Aye

1 – No (Kratz)

Upon a motion by Mr. Fieo, seconded by Mr. Edwards and unanimously adopted, it was:
RESOLVED: That Capacity Rights Agreements for One (1) EDU is hereby approved.

(List Attached)

Upon a motion by Mr. Fieo, seconded by Mr. Kratz, and unanimously adopted, it was:
RESOLVED: That the EDU Release Agreement for 8 EDUs (2175 gpd) for the Timothy Krise property, Rahns Road, Perkiomen Township, is hereby approved.

Upon a motion by Mr. Smith, seconded by Mr. Fieo and unanimously adopted, it was:
RESOLVED: That a Capacity Rights Agreement for 7 EDUs (1400 gpd) remaining at the Timothy Krise property is hereby approved.

Upon a motion by Mr. Fieo, seconded by Mr. Smith, and unanimously adopted, it was:
RESOLVED: That the Financial Statements as presented for August 31, 2014 are hereby approved.

Upon a motion by Mr. Smith, seconded by Mr. Fieo and unanimously adopted, it was:
RESOLVED: That the Manager is authorized to invest up to \$2 million from the operating reserve in the ICS Program of the Royal Bank or an equivalent bank, with the Solicitor authorized to review any necessary wire transfer or other agreement required by the bank.

Upon a motion by Mr. Edwards, seconded by Mr. Smith and unanimously adopted, it was:
RESOLVED: That the Manager is authorized to bid the purchase of four (4) telescopic valves and controls through PennBid.

Upon a motion by Mr. Fieo, seconded by Mr. Kratz, and unanimously adopted, it was:
RESOLVED: That the Operating Budget as presented by the Manager for the fiscal year ending December 31, 2015 is hereby approved.

Upon a motion by Mr. Smith, seconded by Mr. Fieo and unanimously adopted, it was:
RESOLVED: That the bills listed on Treasurer's Report 10-2014 are hereby approved for payment.

The meeting was adjourned at 7:03 PM.

Respectfully submitted,

Richard Kratz, Secretary

MANAGER'S REPORT

October 9, 2014

Barbara Ann Cepko, Manager

ACTION ITEMS:

- a) Capacity Rights Agreements – One (1) EDU (motion to approve)
- b) Finance Reports, August 31, 2014 (motion to approve)
- c) Operating Budget for Fiscal Year 2015 (motion to adopt)

OTHER BUSINESS:

Shannondell – no purchase of capacity for Meadows 2 has been made by Audubon Land Development as of this date.

Class A Biosolids – Copies of the current Synagro contract and addendum were forwarded to Attorney Brant for review on September 12, 2014. I responded to questions asked by Synagro and am waiting for a firm price for the disposal of Class A Biosolids.

Skippack Township, Act 537 Plan – Skippack Township has been meeting with the PA DEP with respect to their plan and the connection of the state prison.

Royal Bank, Egypt Road – will be submitting a proposal to invest funds in a CD program shortly. When I contacted them in the past, we were unable to invest more than the FDIC insured amount. They now have an ICS program.

Continental Bank – is being acquired by Bryn Mawr Bank and the merger acquisition is expected to be completed by the end of 2014. At this time it is unknown as to what changes, if any, will occur with the banking relationship with Continental.

Dumping on LPVRS Property – Upper Providence Township has notified LPVRS to remove a sofa, several tvs and a truck cap that were dumped near the back gate along the county trail. LPVRS has to pay the cost to haul the items away. A locking gate was to be installed by John Neilson when an easement through the former Jack Judge driveway was granted to Neilsons in 2009. The gate that was installed is gone.

Recycling – LPVRS is recycling as part of the Upper Providence mandatory recycling program. Advanced Disposal, our trash hauler, provided a price of \$27.42 per month for pickup of recyclables.

Status of Utility Water Damage Claim – The report from Gallagher Bassett, the claims adjuster for Arch Insurance, payment will be made for all of the blacktop paving less the \$5,000 deductible. Net payment: \$27,360. They have denied payment for the pipe repair.

Status of Water Damage Claim, Administrative Building – Net payment after deductible in the amount of \$3,385.22 is being mailed to LPVRS.

Right To Know Requests from Michael Nolen – The Manager responded to five separate requests. Copied documents were picked up.

**LPVRSa Engineer's Report
October 2014 Meeting
(Sept. 4, 2014 to Oct. 3, 2014)**

I. AUTHORITY BUSINESS

A. Middle Interceptor

1. Act 537 - DEP issued a Nov. 17, 2011 letter to member municipalities requiring revised Act 537 planning. LPVRSa provided direction on selected alternative. PAFBC and PHMC (Partial) required additional studies have been completed and comments have been received from the agencies. Required PHMC study submitted to PHMC for comments. Public comments and municipal planning commission comments will be solicited on report. After receipt of comments final report will be prepared for municipal action.
2. Upper Middle Interceptor Permits - NPDES issued 9/9/13. Joint permit and DEP Part 2 Water Quality permit application submission made to agencies. PHMC September 26, 2013 letter requested additional information. CHRS completed the additional work and report submitted to agencies. Bursich completed final design G&A authorized to review interconnections. PADOT and Township roadway access permits in process. ACOE 12/3/13 email comments requested updated waters/wetland delineation report, revised wetland survey delineation completed ACOE comment response in process.
3. Upper Middle Interceptor Easements - Easements to be obtained include County (Meeting held & info provided), Pfizer (Meeting held & info in process), and Gorski and Stiefel access/construction easements.

B. Miscellaneous

1. Disinfection tank coatings 100% complete, final payment recommended.
2. Prison sewer service – Comments provided to LPVRSa.
3. NPDES permit renewal submitted, DEP review schedule is late 2014.
4. Bi-monthly representative flow report in progress.
5. Sludge day tank investigation structural investigation in process.
6. Class A sludge investigation coordination in process.
7. Utility water main break insurance report under review.

TO: LPVRS Board Members
FROM: William Roshong, Plant Superintendent
Date: September 30, 2014
RE: Monthly Operations Report for September 2014

I. The Oaks Plant had no violations during the month of September 2014.

II. Activities and Improvements
No Report

III. Industrial Pretreatment Issues
No Report

IV. Monthly and YTD Plant Flow Information
(Plant Effluent)

September 2014 Average Monthly Flow	5.73	MGD
September 2014 Minimum Daily Flow	4.98	MGD
September 2014 Maximum Daily Flow	6.96	MGD
Average Daily Flow YTD 2014	8.78	MGD